

# News From Design, Construction & Compliance

Office of Facilities and Property Management  
Department of Administration  
State of Kansas

July 2016

The *Building Design & Construction Manual* has been updated. Each firm and agency is responsible for obtaining a copy of the current version of the manual. Please use the updated manual for any State of Kansas Capital Improvement Construction Projects. Visit our website at [www.admin.ks.gov/offices/ofpm/dcc/](http://www.admin.ks.gov/offices/ofpm/dcc/) to view the July 2016 Building Design & Construction Manual.

Some of the significant changes are:

## Part A – Chapter 1 – Glossary

- Modified some definitions and moved some from other chapters into this chapter.

## Part A – Chapter 2 – DCC Organization, Services and Fees

- Modified the method by which we determine the DCC fees charged to the agencies.

## Part A - Chapter 4 – Document Submittal Requirements

- Procedures have been updated to the way we are issuing and resolving review comments
- OFPM will now accept electronic review documents on flash drives as well as CD/DVD's.
- Changes in language since DCC does not sign all code footprints.
- Fire alarm and fire sprinkler shop drawings have new requirements for the proper submissions.
- Bid documents may be submitted on CD/DVD or flash drive and vellum copies to OFPM are no longer required. Some agencies may still request vellum copies. A/E firms should confirm this requirement with the agency.

## Part A - Chapter 5 – Code and Occupancy Requirements

- Include direction on updating temporary egress and construction separation during construction.
- Clarifications to whether OSFM or DCC signs the code footprints.

## Part A – Chapter 6 - Bidding through DCC Plan Room

- OFPM will now accept electronic bid documents on flash drives as well as CD/DVD.
- Vellum copies of bid documents are no longer required by DCC

## Part B – Chapter 3 – Selection of Design Professionals – Large Projects

- Information about scheduling interviews has been added.
- Definitions for the Type of Construction have been moved to Part A – Chapter 1 – Glossary

## Part B – Chapter 6 – Bidding and Construction Administration Services

- The project architect/engineer shall provide field reports to the project team for each site visit.
- The project architect/engineer shall provide and distribute meeting minutes for each meeting held for a project.

## Part B – Chapter 7 - Procurement of Alternative Project Delivery Building Construction

- Added some guidance for RFP's for CMAR projects.
- Added information about the changes in the scoring of cost proposals.
- Added information on the Permit to Build process for CMAR projects with multiple bid packages.